

SELKIRK SECONDARY



CODE OF CONDUCT

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Statement of Purpose

Selkirk Secondary's School Code of Conduct is reviewed on an annual basis with feedback from all stakeholders including staff, PAC, Leadership 10-12 classes, and our Student Focus Group.

The purpose of the Selkirk Secondary School Code of Conduct and Rocky Mountain School District's Code of Conduct for Students ([Policies and District Practice- Policy 5800: District Code of Conduct for Students](#)) is to establish and maintain a safe, caring, and orderly environment for purposeful learning and to establish and maintain an appropriate balance between individual and collective rights, freedoms, and responsibilities.

The Code of Conduct also outlines expectations for student behavior. Selkirk Secondary School promotes the values expressed in the British Columbia Human Rights Code, respecting the rights of all individuals in accordance with the law and prohibiting discrimination based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, or sexual orientation.

At Selkirk Secondary School, we endeavor to:

- Treat other people with consideration
- Act in a positive, honest, and straightforward manner
- Respect others regardless of differences
- Promote the general welfare of our school
- Put a personal best effort into our work
- Respect public and personal property
- Attend classes and be on time
- Respect authority and adhere to classroom, school, and district rules
- Understand that it is the responsibility of the bystander to report and prevent incidents of harassment and bullying

The Principal shall, in accordance with School Board policy, exercise paramount authority within the school in matters concerning the discipline of students. The board authorizes the Principal in School District #6 (Rocky Mountain) to suspend a student in violation of school rules for up to five school days, to adjust or terminate the suspension, and to delegate this authority to other administrative officers.

The Selkirk Code of Conduct will:

- Direct the student towards responsible behavior
- Maintain a safe, orderly, and positive school community conducive to learning
- Protect persons and property

Consequences

Consequences for inappropriate behavior must be applied in a reasonable, firm, and judicious manner. These consequences should be designed to teach students to be responsible citizens in the school community and to promote personal and social development. We expect students to demonstrate an increase in personal responsibility and self-discipline as they move through the grades. As such, a student can also expect escalating consequences for inappropriate behavior as they move towards graduation.

When a student fails to adhere to the Code of Conduct the staff and/or administration will follow a pattern of progressive discipline. Progressive discipline establishes a process of clear, timely, consistent, and documented communication with a student and their parent or guardian to reinforce an understanding of expectations and to provide an opportunity to correct inappropriate behaviour. There is a focus on restitution and mediation so that consequences are restorative in nature rather than punitive. However, incidents involving the possession or use of alcohol and drugs, violent acts, and other forms of serious misconduct will result in immediate suspension and possible referral to the District's Student Conduct Review Committee. Consequences will be reasonable, bearing in mind the nature of the breach of conduct including special considerations such as the age, mental ability, and disabilities of an intellectual, physical, sensory, emotional, or behavioural nature.

Special considerations may apply to students with special needs, if they are unable to comply with the Code of Conduct due to having a disability of an intellectual, physical, sensory, emotional, or behavioural nature.

Scope, Retaliation, Notification and Rationale

Scope

Except where a rule is expressly limited to time and place, this Code of Conduct applies to students of Selkirk Secondary School going to and from school and to students engaged in, present at, or attending:

- Any activity on school premises whether during a regular school day, outside of regular school day, or a day where school is not in session
- Travel on a school bus or other transportation contracted or arranged by the Board or School
- Any activity sponsored by, organized by, or participated in by the School regardless of time or place
- Any activity in and around the school premises that involves the invasion, abuse, or nuisance of school property or the property of neighbouring residents

The Code of Conduct also applies to inappropriate social media including harassment and bullying that impacts the safety and well-being of any student(s) at school. It also applies to off campus inappropriate behaviour or treatment of staff members.

Retaliation

Selkirk Secondary and School District #6 will take all reasonable steps to prevent retaliation by a person against a student who has made a complaint of a breach of the Code of Conduct.

Notification

School officials have a responsibility to advise certain parties of serious breaches of the Code of Conduct. These may include, but are not limited to, the parents/guardians of the student offender, parents of the victim, school district officials as required by school district policy, police, other agencies as required by law, and parents/guardians in general. This is to reassure members of the school community that school officials are taking appropriate action to address breaches of the Code of Conduct.

Rationale at Selkirk Secondary School

The teacher is expected to establish and maintain an atmosphere conducive to learning within the classroom. It is the responsibility of students to contribute to a positive learning environment for the sake of all learners.

Disciplinary measures must always be:

- In concert with District Code of Conduct and the School Code of Conduct
- Reasonable, bearing in mind the nature of the breach of conduct, and the age or mental ability of the student
- Capable of being enforced
- Focused on consequences that are restorative in nature. Administered impartially and consistently

Selkirk School Regulations

1.0 - Behaviour

Acceptable

- Students demonstrate respect for self and others
- Students arrive to class on time and prepared to learn with all appropriate materials
- Students comply with teacher directions for lesson activity
- Students attend the lesson and apply themselves to assigned tasks
- Students complete assigned school and homework on time
- Students comply with the rules established regarding established classroom management practices established in a given class

Students are required to attend all classes on time each school day unless they are:

- Ill
- Participating in an approved school activity
- Absent for a parent/guardian approved situation/activity
- In danger from serious exposure
- Any other unavoidable cause which makes attendance impractical

Unacceptable

- Behaviour that is disrespectful and/or disruptive to the learning environment, defiant or distracting, and off-task
- Arriving late for class
- Attending class without the necessary materials
- Failure to complete homework or attend to deadlines
- Academic Dishonesty (Plagiarism or cheating)
- Skipping class or truancy
- Any harassing behavior that is disrespectful physically or emotionally
- Rough play such as pushing, shoving, running, and chasing
- Vandalizing property in any manner
- Theft
- Littering
- Failing to clean up after oneself (i.e. leaving food on cafeteria tables)
- Selling items at the school without the permission of school staff or administration
- Use of technology (especially personal devices) during class time without permission of teacher

1.2 - Late Assignments

Late Assignments

Students are expected to hand in assignments in a timely manner in order to maintain a positive academic standing. If assignment deadlines are not met students may expect the following interventions or supports:

- A phone call and email sent home to parents/guardians
- An Incomplete Evidence (IE) plan to be assigned
- Extra/additional time by teacher outside of the regular schedule
- After school tutorial time
- Limitations placed on extracurricular events
- Assigned time in Learning Services for additional support where it is required
- Referral to an administrator and possible in-school suspension

1.3 a and b and 1.4 - Academic Dishonesty

1.3a Academic Dishonesty (Plagiarism)

Selkirk students are expected to complete and submit their own work. They are expected to reference any work/information they have received from other sources.

Consequences/Notification

The consequence for plagiarism will depend on the nature of the offense and the level at which the teacher feels the student understood his/her actions. In general, the following steps may apply for plagiarism along with parent communication:

- Teacher-student discussion and re-completion of assignment (this may be done in an alternate setting or detention format)
- If referred to administration and deemed to be plagiarism an In-School Suspension will be assigned. During this time, re-completion of the assignment will happen along with a restorative process.
- Consequences will escalate for repeat offenders.

1.3b – Academic Dishonesty (Cheating)

Selkirk students are expected to keep their eyes on their own work and to complete any form of assessment without using materials not approved by the teacher.

Consequences/Notification

In general, the following steps may be applied for cheating along with parent communication:

- Plan created between teacher and student to amend the breach.

- Next offense – Direct referral to administration and if deemed to be cheating an In-School Suspension will be assigned. During this time, the assignment/exam will be redone, and the student will participate in a restorative process. Any re-write would be written after participating in a restorative process at the end of an In-School Suspension.
- Repeated offenses- Direct referral to administration and if deemed to be cheating-in-school suspension without an opportunity for a re-write.

1.4- Academic Dishonesty- Inappropriate Use of Artificial Intelligence (AI)

Selkirk students may consider using AI responsibly as a formative measure in helping guide their thinking and writing. They are expected to communicate with their teacher if they have used AI and to change writing to their own words or it may be considered plagiarism and consequences for plagiarism applied.

1.5 - Assessments

1.5 – Within Classroom - Assessment Policy

Students are expected to be at their provincial assessments 15 minutes early with all necessary materials unless there is a family emergency, or they are too sick to write the assessment. In this case, parents and guardians need to contact the school to speak to an administrator. For in-school final assessments, an alternate session may be decided on between the student and teacher if the reason is deemed legitimate by school administration. Legitimate reasons are only those that happen due to extenuating or emergency circumstances.

**Please note that it is not possible to alter the time of a Literacy or Numeracy assessment session. The Graduated Learning Assessment schedule is set by the Ministry of Education so that students across the province write their exams at the same time for these courses. As per provincial assessment guidelines, if a student is late for a session, he/she will be given 30 minutes to join the session. If a student misses an assessment, he/she may write it at the next assessment session. This needs to happen within a calendar year for the student to be able to keep their school-based mark. A student may participate in the literacy (grade 10 and 12) or numeracy assessment up to three different occasions and need to make their intentions known prior to participating.

1.6 - Outside of the Classroom Behaviour

1.6 – Out of Classroom Behaviour

Selkirk students are expected to behave and move respectfully throughout the building which includes time spent once the student has arrived, when transitioning between classes, at nutrition break and lunch, and finally at the end of the day while still in the building

This behavior includes to and from school on extracurricular and sports trips and on social media.

- Students demonstrate respect for self and others
- Students move through the school and school grounds in a safe and orderly manner
- Students demonstrate respect for property
- Students use trash and recycle bins appropriately
- Students comply with directions by all staff
- Operate motor vehicles in a safe and appropriate manner and follow the driving restrictions that accompany a “I” or “N” license

1.7 - Attendance

1.7 – Attendance/ Truancy and Lates

Schools are currently seeing record levels of excused absenteeism making attendance and punctuality key areas of focus for our school community. If a student has excessive absences or lates, grades will inevitably be affected as will their well-being and mental health. Research indicates a strong correlation between attendance and school success, connectedness, and mental health. During and upon return from an absence, students are responsible for making up missed assignments and work. There are, however, many classes that cannot be made up because of discussions, lectures, or laboratory presentations; therefore, any absence has an adverse effect on student progress. Skipping of classes, truancy from school, and tardiness are therefore considered serious concerns.

Please reach out if you are having a difficult time getting your student to school so supports can be discussed and interventions put in place. Ongoing excused absenteeism is not healthy or sustainable so it's important to reverse the trend as fast as possible. In cases in which the pattern of absenteeism continues, we will need to look at alternative education programs as the bricks and mortar school environment is not working and cannot effectively sustain programming for students in these situations.

The responsibility for student attendance lies with the student and the student's parent/guardian. Therefore, parents are requested to inform the school of any absence. Please note that students are not permitted to attend extracurricular activities (i.e. practices and

dances) if they have been absent that day. Please contact school administration for extenuating circumstances such as medical appointments. Additionally, students who have a high level of absenteeism may not be allowed to attend school field trips including sports trips until their attendance improves as they cannot afford to miss more school.

At the beginning of the school day, teachers will do attendance in MyEd. Parents/guardians of absent students will be phoned after 9:15 am through SafeArrival unless they have contacted the school or logged an absence with SafeArrival.

The following steps should be followed if a student is absent from school:

- Parents/guardians use SafeArrival to confirm a student's absence. SafeArrival can be accessed on the app or the [Selkirk Website](#). If you are unable to access SafeArrival, parents/guardians are asked to call the office at 250-427-4827.
- Whenever possible medical, dental, and other appointments should be scheduled outside of class time
- Students who are late are required to check in at the office and let an Administrative Assistant know they are now in the school. Students with a parent excused reason for being late will receive a late slip to give to their teacher. Students who are late for an unexcused reason will not receive a late slip and need to explain why they are late to their teacher
- If a student needs to leave the school during the school day, parents/guardians need to use the SafeArrival app to notify the school the student will be absent. If you are unable to access SafeArrival, parents/guardians are asked to call the office at 250-427-4827. Upon return to the school, students need to sign in at the office and receive an excused late slip to take to class
- SafeArrival will send notifications to parents if their student has been marked absent from class to discourage truant behaviour

Consequences for unexcused absences (skipping):

- Classroom teacher will contact home and may take away time through morning, breaks, or lunch hour detention.
- See progressive discipline steps below if the pattern continues:
 - Classroom teacher(s) will take away more time and set up a parent meeting to put forth an attendance agreement.
 - A school-based team meeting may be organized with those involved in the students and school administration.
 - Referral to school administration at which point an Attendance Agreement will be put in place with loss of lunch hours and/or an in-school suspension.
 - Referral to the Student Conduct Review Committee.

Action steps for excused but chronic absenteeism:

- Classroom teacher(s) will reach out to parents/guardians when the attendance becomes a concern and to our school-based CARE support team.
- A school-based team meeting may be organized with those involved, Learning Services, counseling, and school administration to put an action and support plan in place.
- If the attendance pattern does not improve and a student is chronically absent (missing greater than 20% of the time), a referral to administration may happen and the following steps put in place:
 - A parent meeting in which an Attendance Agreement will be put in place and closely monitored with alternative educational options to be discussed and considered. These options may include a referral to our Bridging program, alternate school, and/or to an online learning school. It may also include a discussion about part-time programming or withdrawal from school and heading more fully into the workforce (if 16 or older) until they are ready to attend school. In all cases, the best program and supports for the student's situation will be considered.
 - Removal from program at Selkirk to one of those options above or referral to the Student Conduct Review Committee.

2.0 - Violence, Harassment and Fair Notice

The Selkirk Secondary Code of Conduct adheres to the BC Human Rights Code and the Charter of Rights.

BC Human Rights Code

In accordance with the BC Human Rights Code, students must not discriminate against others through publications, accommodation, service, or facility. Students must not publish, issue or display, or cause to be published, issued or displayed any statement, publication, notice, sign, symbol, emblem, or other representation that indicates discrimination or an intention to discriminate against a person or a group or class of persons or is likely to expose a person or a group or class of persons to hatred or contempt because of race, colour, ancestry, place of origin, religion, marital status, family status, physical, or mental disability, sex, sexual orientation, gender identity or expression, or age of that person or that group or class of persons. In addition, students must not, without a bona fide and reasonable justification, deny to a person or class of persons any accommodation, service or facility customarily available to the public or discriminate against a person or class of persons regarding any accommodation, service or facility customarily available to the public because of race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation or age of that person or class of persons.

Anti-Bullying: Charter of Rights

- I have the right to be treated the same as everyone else
- I have the right for no one to be unkind to me because of my colour, religion, or gender orientation
- I have the right to work in a safe place, where there is no bullying
- I have the right not to be picked on
- I have the right to speak to my teacher or someone else I trust about something that is bothering me
- I have the right to speak out and be listened to

Every student/staff/visitor at Selkirk has a right to a safe, caring, and orderly learning environment. Each student will have the opportunity to learn conflict resolution skills to be socially responsible. Harassment, intimidation, bullying (including cyberbullying through means such as social media), threatening and/or violent behaviours will not be tolerated. All students who engage in this behaviour will be dealt with immediately, will be deprived of the opportunity to attend school as appropriate, and may face criminal charges.

Situations that occur outside of the school and school hours may be dealt with at the school if they impacts the safety of students and/or staff and the culture within the building. Harassment involves any unwelcome act or comment that is hurtful, degrading, humiliating, or offensive to another person.

Sexual harassment is any unwanted and/or inappropriate comment, conduct, or action of a sexual nature which has the purpose or effect of detrimentally affecting the learning environment or leads to adverse school-related consequences for the victim of harassment. Intimidation is the act of instilling fear in someone as a means of controlling that person.

2.0 -Fair Notice

For serious or worrisome incidents, Selkirk Secondary and Rocky Mountain School District may initiate a VTRA (Violent Threat Risk Assessment). A VTRA will be initiated when behaviours include, but are not limited to, serious violence or violence with intent to harm or kill, verbal/written threats to harm/kill others, Internet website/MSN (cyber) threats to harm/kill others, possession of weapons (including replicas), bomb threats, and fire setting. The school's jurisdiction may extend beyond the school and the hours of the school day in cases where activities during this time pose a risk to the school culture and potential safety of staff and students at the school. Selkirk has a trained Threat Assessment Team including members from school administration, counseling, and student services. The RCMP and MCFD are also included in this process. If a VTRA is initiated, this multi-disciplinary team will work together to gather data and come up with a response or plan of action.

Acceptable

- Students demonstrate respect for self and others
- Students demonstrate respect and acceptance of individual diversity
- Students feel safe to report violent/harassing behavior
- Students assert their rights in a non-threatening manner
- Students acknowledge violent/harassing behaviour and reject it
- No student shall possess or be in possession of any weapon for any purpose except as otherwise approved by the school principal (e.g., Archery Club, Drama Club, Outdoor Ed).
- Kirpans may be worn for religious purposes with the prior approval of the principal and on the conditions established by the principal in consultation with the parents.
- There are no acceptable conditions by which a student can use, possess, sell, or gather with others who are using, or be under the influence of drugs and/or alcohol at school or at school sponsored events. This includes being in possession of drug paraphernalia.

Unacceptable

- Any form of harassment is unacceptable (verbal, cyber/social media, emotional, intimidation, sexual, racial, exclusion, rumours, mocking, ignoring, shunning, slander, and any behaviours that would fall under this category but are not mentioned)
- Direct involvement in, gathering at/active spectating of, and/or encouragement of any altercation. This includes promotion and/or acceptance of violence as an acceptable method of resolving conflict
- Photographing, videoing, or sound recording an incident or event (i.e. physical altercation) for malicious intent and/or for the purposes of posting to social media or sharing with others.
- Any type of abuse (physical, sexual, emotional)
- Students shall not possess, be in possession of, or use any object or thing as a weapon or replica of, with the intention of or for the purpose of causing injury, death, or to threaten or intimidate any person. Replica or imitation weapons and 'toy' weapons are also prohibited.
- Weapons or replicas of, which are prohibited include but are not limited to handguns, rifles, shotguns, air rifles or handguns, airsoft rifles or handguns, knives, devices known as or similar to nunchaku sticks, shuriken plates, manrikigusari weights or grips, finger rings with blades, tasers, laser pointers, knife combs, push daggers, constant companion belts, crossbows, tear gas, mace, pepper spray, bear spray and any liquid or powder or other substance that is capable of injuring, immobilizing, or otherwise incapacitating any person.
- Students in the possession of, or under the influence of drugs or alcohol while under the school's jurisdiction

- Students gathered with a group that is using drugs and/or alcohol during the school day or at a school event. The clause "gathered with" covers any students who are present (without vacating the area) at the time of the incident. As the incident is a serious violation of the code of conduct our expectation is that students remove themselves from these situations
- Students trafficking (buying, selling, giving, transporting, etc.) drugs and/or alcohol while under the school's jurisdiction.

2.1 - Weapons

The term weapons include anything used, designed to be used, or intended for use in causing death or injury to any person or for the purpose of threatening or intimidating any person, and without restricting the generality of the foregoing includes any firearm or any device prohibited or restricted under the Criminal Code of Canada.

Consequences/ Notification -May involve but are not limited to the following:

- Administration Discussion
- Parent/Guardian contact/ meeting
- Restitution -community and/or school service, peer mentoring, financial restitution, counseling, mediation, meaningful apologies (verbal or written), meeting with those involved (victim, bully, bystander)
- In School suspension/ Letter to Parent/Guardian Out of School suspension/ Letter to Parent/Guardian Involvement by the RCMP
- Threat Assessment Protocol if applicable (Refer to Fair Notice-1 .4b)
- Referral to Student Conduct Review Committee

2.2 - Drugs, Alcohol, Tobacco, and Vaporizers

2.2 - Drugs, Alcohol, Tobacco Products

Alcohol, drugs, tobacco products including vapourizers (vapes) and drug paraphernalia are not permitted during the school day. This includes traveling to and from school, on school grounds, or any school-related trip/activity. Students may not be under the influence of, in possession of, or gathered with others in the possession of alcohol, drugs, or drug paraphernalia. Drug paraphernalia includes, but is not limited to pipes, roach clips, needles, baggies or other containers, and resins.

2.2 a -Vapourizers

Vapourizers (vapes/e-cigarettes) are odourless and can use various substances including marijuana. They should not be on school property and may not be used on school property. If a student is caught using a vape that has marijuana or THC drops, the offense will be treated in

that manner. If a student is caught using a vape on school property, they will be issued an In-School Suspension with progressive discipline measures in place for subsequent offenses.

2.2 b - Smoking/Smokeless Tobacco/Nicorette gum

No student shall use tobacco products on school property or during any activity organized or sponsored by the School or the Board regardless of time or place unless given specific permission to do so in a specified area. The school district and Selkirk Secondary School are smoke-free zones. Students are encouraged to make healthy choices.

3.0 - Events and Extracurricular Activities - Dances

3.0 -School Dances

School dances are planned and organized by the Leadership class. The following rules apply to all dances:

- Students must be in attendance and not on suspension the day of the dance to attend.
- Dances are planned for students who attend Selkirk.
- For some dances, students may be permitted to invite a guest to the dance upon prior approval of a guest pass. The guest must be a high school student in good standing.
- Students or guests whose conduct is improper will be asked to leave and action will be taken by school administration.
- Chaperons have full authority at all dances.
- Students who leave the dance will not be permitted to re-enter the dance.
- Dances will begin at 7:00 p.m. and end at 10:00 p.m.
- Doors will be closed for all regular dances at 7:30 p.m. No one will be permitted to enter after this time unless they have made prior arrangements with the administration.
- The regular School Code of Conduct also applies to school dances; however, students found in possession of, having consumed, or under the influence of alcohol or drugs will be suspended from school and will lose dance privileges (including prom) for a period of one (1) calendar year.

3.1 - Events and Extracurricular Activities - Trips

3.1- Off-Campus Trips (Curricular and Extra-Curricular)

Participation in extracurricular (both on and off campus) activities is a privilege. A student who participates must accept his/her responsibilities to the group, supervisor and to Selkirk Secondary School. A high level of work ethic/performance is expected within a student's academic course load. Administration may withdraw the student's privilege to participate in

extracurricular activities if a satisfactory level of work ethic/performance is not being met. All student-athletes will sign an Athlete Contract.

Acceptable

- Students must behave in a mature, responsible, and considerate manner at all times
- Students must advise subject teachers, well in advance, of class time that will be missed
- Students must make arrangements, in advance, with subject teachers for missed tests or work (using the Parent Permission Form which must be signed by teachers then parents/guardians)

Students will complete and return the Athlete Contract prior to travel at the start of the season

Unacceptable

- Students must not be absent from school, on the day of the event.
- Students need to be in "good standing" in their courses. This includes not having poor work habits in any courses.
- Any behaviour that is considered inappropriate at the school is deemed inappropriate during curricular or extra-curricular trips, including events and practices.
- If on a trip, the student may be returned home, immediately, for any of the above misconduct, at the cost of the parent.
- The student may be placed on Sports Probation and/or lose the privilege of participating in future trips.
- A student who is removed from extracurricular activities may apply for reinstatement in writing to administration and the Athletic Director after 30 days.

Consequences/ Notification – May involve but are not limited to the following:

- Students absent from school, on the day of the event, will not be permitted to participate in the event. Any behaviour that is considered inappropriate at the school is deemed inappropriate during curricular or extra-curricular trips and similar consequences will apply
- Involvement with alcohol or drugs or tobacco products, in any way, will lead to suspension from school and from the team/group. The student will also be denied participation in any extra-curricular school sanctioned events.

4.0 - Technology

As per Policy 5800- District Code of Conduct for Students, we believe that the conduct of students, in person and online, should, at all times, contribute to a safe, non-disruptive, and positive learning environment that promotes:

- Responsible behavior and use
- Promote sustained impactful learning opportunities.
- Maintain a safe, orderly, and positive school community conducive to learning.
- Protect persons and property.

Our computer networks and technology resources are educational tools to facilitate learning. These networks and technology resources provide users with the opportunity to prepare for the technological world in which we live and provide access to online resources enabling integration in all areas of learning.

4.1 - Internet and E-mail Safety

The District's primary concern when providing Internet access and e-mail to students is that student safety, security and sensibilities are not compromised. Despite this, it is not possible to absolutely guarantee that students will never access inappropriate sites or material while using district technology. It is understood that schools, staff, students, and parents have a responsibility to provide the safest environment possible for students and to support our students in building their understanding of being safe digital citizens.

Schools and school staff will:

- Review Internet and e-mail safety procedures with all students.
- Assist students in understanding that the Internet is an "open" environment and that some of the information available may be controversial, offensive, and/or inaccurate.

Students will:

- Sign and return a Student Authorization for Computer Network Access form, titled, the Acceptable Use Policy-AUP) when new to the school district and in grade 8.
- Never give out such personal information as their name, age, home address, telephone numbers(s), photograph, their parents' or guardians' work address or telephone number or the name or location of the school over the Internet or through email.
- All students must have parent/guardian permission to access school technology.

Note: Given the ongoing changes to technology and technical resources, Selkirk Secondary School and School District 6 are unable to identify all current or future unacceptable uses of the District Network. Therefore, Selkirk Secondary School and School District 6 reserve the right to add to this list of unacceptable uses as circumstances arise. Users cannot assume that if something is not included on the above list, it is permissible.

Acceptable

- All students are responsible for ensuring that they are making appropriate use of all electronic information resources.

- Any/ all use of Personal Electronic Devices (PEDs) need to be with teacher permission and not affect the student's learning or the learning environment in general.
- All electronic resources are to be used in a responsible, ethical, and legal manner.
- A student who logs on to the school network is responsible for all activities associated with their account.
- This policy also applies to any personal electronic device(s) brought to school.

Unacceptable (includes but is not limited to):

Intentional access to sites that contain information that is pornographic, racist, sexist, malicious, vulgar, immoral, or promotes or fosters hatred or illegal activities, as well as any other sites that are prohibited by the school administration.

- Playing online games
- Using instant messaging programs
- Downloading and/or installing movies, games, music files
- Sending or displaying offensive messages or pictures
- Use of impolite, abusive, or obscene language
- Harassing, insulting, or attacking others
- Accessing unauthorized computer systems, folders, and files
- Physical damage to computer systems, or networks by the spreading of computer viruses
- Intentional damage to computer systems, network equipment or peripheral devices
- Installation and use of any Peer-to-Peer programs
- Ordering or purchasing personal resources online
- Never give out personal information (name, age, home address, telephone number(s), parent(s) or guardian(s) work address or telephone number or the name or location of the school over the internet or through email
- Personal Electronic Devices -The use of any of these devices must not invade or infringe upon the personal privacy or safety of any member of our school and must not interfere with the learning environment.
- Including photographing or videoing classrooms
- Audio recording

Personal Electronic Devices (PED's) Concerns - Consequences - Notification

May involve but are not limited to the following:

- Verbal warning and/or other appropriate consequence
- Students will be asked to remove the site or content from their device.
- Personal electronic devices will be confiscated and returned at the end of the school day.

- Personal electronic devices will be confiscated and returned to the parent/guardian (further infractions)
- Parent Contact / Meeting to develop a plan which may include leaving the device in the office for the day or the loss of the privilege to bring the PED to school.

Computer Use Concerns– Consequences - Notification

May involve but are not limited to the following:

Based on previous network history and/or the severity of the infraction:

- Verbal warning and/or other appropriate consequence
- Parent /Guardian contact and/or meeting
- Suspension of network privileges for a period of time deemed appropriate Legal action

4.2 Cell Phones, Smart Watches, and Listening Devices

Selkirk Secondary School’s cell phone, smart watch, and listening device policy aligns with Ministry direction and School District 6- Policy 5800: Student Code of Conduct. The policy has been discussed and reviewed with the feedback of all stakeholders. The policy considers student well-being and responsible use while relying on a team effort and shared responsibility between students, parents and guardians, and the school.

The policy has been divided into two age groups (Junior- grade 8 &9 and Senior- grade 10-12) with slight differences between the two. The rationale for this decision was:

- Social media and inappropriate use leading to student well-being issues is more prevalent at the junior levels.
- Social media sites have age restrictions- in many cases our junior students do not meet that age requirement and should not be on those sites.
- Parents/guardians experience significant pressure when it comes to providing their junior students with a device. Our policy will hopefully help alleviate some of that pressure.
- Senior students need to learn responsible use as they head into the world beyond secondary school.
- Cell phones can be effectively used as a learning resource when properly managed. Teacher-led, structured, and effective use can help increase our device to student ratio and support classroom learning.
- Students are not permitted to use their cell phones to listen to music during class time as it too distracting and tempting to use for other purposes, unless they have a documented need that specifically addresses this as an accommodation.

Notes:

- Taking photos, videotaping, or audiotaping without staff permission is a serious offense and progressive discipline will follow.
- Students are responsible for storing and securing their personal digital devices should they choose to bring them to school. The safest place for their devices is their locker.
- Students who have documented Individual Education Program, assessment, and/or medical needs may require accommodations to the policy. In these cases, the parents/guardians will consult with our CARE team (Learning Service teachers, counselors, Indigenous Education Support Workers, Youth Care Workers, and administration). Accommodations will only be made with strong documentation and when the documentation directly supports the need.
- Flexible spaces- on occasion, there are unique circumstances in which a student may be allowed to use their device, such as for a phone medical appointment. The areas in the school that may be used with staff permission are the Learning Services room, the counseling area, and the office. Areas like hallways and bathrooms are not considered a flexible space.
- Parents/guardians can get hold of their student(s) in emergency situations by calling the school office.
- Students can get hold of their parents/guardians in warranted emergency or extenuating situations by coming to one of the flexible spaces.
- Lockers are the safest place for devices to be during class time.
- If a student forgets to leave their device in their locker, they will be asked to store it in the cell phone sleeve in the classroom.
- Students will be asked if they have their device on them, and to leave them in class if they do, before they go for any break (i.e. washroom or drink break).
- Students will not be asked to leave smart watches in their locker or the cell phone sleeve; however, if they will be addressed if they are used inappropriately.

See Junior and Senior policy language on next pages.

4.2.1- Junior Students (Grade 8-9) - Cell Phones, Smart Watches, and Listening Devices

There is no situation in which a junior student will need these devices during class. Their devices should be left at home or in their locker. In cases in which they are not, teachers will ask that they are placed in the cell phone sleeve. For school-wide activities that require laptops, junior classes will be prioritized. Students may use these devices before school, during breaks, at lunch, and afterschool. They may not use their phone during class time, including in halls when on washroom or drink breaks.

4.2.2- Senior Students (Grade 10-12) - Cell Phones, Smart Watches, and Listening Devices

Use of these devices will be restricted for senior students. However, there may be some situations in which we allow cell phone use in class for learning purposes. We believe it is important to work towards responsible use for our senior students, many of whom are already working part-time jobs and all of whom will need to learn responsible use beyond high school. We understand that our senior students drive, work, and participate in extracurricular activities before, and afterschool so may need their device for communication purposes.

Senior students may only use their device during class time if:

- They have asked their teacher for permission first or their teacher asks them to use their phone for a specific learning purpose.
- It is for a specific learning purpose.
- Before school, during breaks, at lunch, and afterschool.

Consequences/Notification for all students

- Consider the age and response of the student to corrective measures taken.
- Any of these devices seen being used in class will be confiscated and taken to the office for the remainder of the day. On initial offences, the classroom teacher will call or e-mail home, the office will record the offense, and the student may pick it up themselves at the end of the day.
- If the pattern continues, parents/guardians will be notified by the office, asked to pick the phone up in person, and asked to discuss a plan of action at home so the offences do not continue. The student will be expected to write an agreement regarding cell phone use.
- If the pattern becomes chronic despite the steps above, the student will be required to keep their phone at home or check it in to the office each morning before going to class. An ongoing pattern also shows defiance to a school-wide rule so will lead to progressive discipline including the possibility of In-School Suspensions to correct the behaviour.
- Students who are rude or disrespectful if they are caught for a cell phone infraction can expect to be sent to the office, spend the rest of their day in an In-School Suspension, and participate in a restorative process.

5.0 - Dress Code

Selkirk Secondary School expects that all students will dress in a way that is appropriate for the school day or for any school sponsored event. Student dress choices should respect the District's intent to sustain a community that is inclusive of a diverse range of identities. Students and their parents/guardians should be responsible for following the dress code.

The school district is responsible for seeing that student attire does not interfere with the health or safety of any student, that student attire does not contribute to a hostile or intimidating atmosphere for any student, and that dress code enforcement does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income, or body type/size. Any restrictions to the way a student dresses must be necessary to support the overall educational goals of the school and must be explained within this dress code.

Basic Principle:

Certain body parts must be covered for all students at all times. Clothes must be worn in a way such that privates are fully covered with opaque fabric. Clothing, hats, and shoes must not be derogatory in nature.

Students MUST wear:

- A shirt (with fabric that connects at some point, in the front, back, and on the sides under the arms, and comes down to the top of the navel or lower), AND
- Pants/jeans or the equivalent (for example, a skirt, sweatpants, leggings, a dress, or shorts), AND
- Footwear of some kind (boots, sandals, moccasins, or the equivalent so that the student is not barefoot)

Students CANNOT wear:

- Violent language or images.
- Images or language depicting drugs or alcohol (or any illegal item or activity).
- Hate speech, profanity, pornography.
- Images or language that creates a hostile or intimidating environment based on any protected class or consistently marginalized groups.
- Any clothing that reveals visible underwear
- Swimsuits (except as required in class or athletic practice).
- Accessories that could be considered dangerous or could be used as a weapon.
- Any item that obscures the face (except as a religious observance or by doctor confirmed medical reason).